

Application For Building and Zoning Permit COMMERCIAL

Building Department

336 Town Office Road Troy, New York 12180 Phone (518) 279-3461 Fax (518)279-4352 www.townofbrunswick.org

APPROVAL/DISAPPROVAL

Permit No._

APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit and Zoning Permit pursuant to the N.Y.S. Uniform Fire Prevention and Building Code for the construction of buildings, additions or alterations, or for removal or demolition as herein described. The applicant or owner agrees to comply with all applicable laws, ordinances, regulations and all conditions expressed on this application which are part of these requirements, and also will allow all inspectors to enter the premises for the required inspections. If the owner is not the applicant, the applicant swears that the proposed work is authorized by the owner and that the applicant is

authorized to make such application. ADDRESS OF SUBJECT PROPERTY				
NUMBER STREET	CITY		STATE	ZIP
Applicant's Name	Email			
Address NUMBER STREET	CTIV		STATE	ZIP
Phone During Business Hours: (W)				
Name of Tenant (if applicable)				
Contact Person				
4		MC).		
Address: NUMBER STREET	CITY		STATE	ZIP
Phone During Business Hours: (W)	(Cell)		Fax	
General Contractor				
Address Number Street	CITY		STATE	ZIP
Phone During Business Hours: (W)	(Cell)		Fax	
THE GENERAL CONTRACTOR'S CURRENT CE INSURANCE IS REQUIRED TO BE ON FILE				
Estimated Cost of Construction \$	Floor Area of Construction (Sq. Ft.)			
The building/space fire sprinkler system is:	Existing	Proposed	N/A	_
The building/space fire and smoke detection system is:	Existing	Proposed	N/A	
The building/space fire alarm system is:	Existing	Proposed	N/A	-
SIGNATURE OF APPLICANT			DATE	
PLEASE PRINT NAME				

Manager

dated

THIS PERMIT EXPIRES TWO (2) YEARS FROM DATE ISSUED

Date Paid/Check Number

A SEPARATE SIGN PERMIT IS REQUIRED FOR EACH SIGN TO BE INSTALLED

Fee Amount \$

Application of

Date

(This fee is not refundable)

is hereby approved (disapproved).

PROPOSED USE _____

Reason for refusal of permit _____

INSTRUCTIONS

- 1. This application must be completely filled in by typewriter or printed in ink and submitted to the Town
- 2. This application must be accompanied by two (2) complete sets of plans showing Proposed construction and two (2) sets of specifications. Plans and specifications Shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical and plumbing and heating installations.
- 3. The work covered by this application may NOT be commenced before the issuance of a Building and Zoning Permit.
- 4. Upon approval of this application, the Building and Zoning Permit Department will issue a Building and Zoning Permit to the applicant together with an approved set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises available for inspection throughout the progress of the work.
- 5. No building shall be occupied or used in whole or in part for any purpose whatever Until a Certificate of Occupancy shall have been granted by the Building Department.
- 6. Costs of the work described in the application for a Building Permit include the cost of All of the construction, and other work done in connection therewith, exclusive of the cost of the land. If final costs shall exceed the estimated cost, an additional fee may be required before the issuance of a Certificate of Occupancy.
- 7. Any deviation from the approved plans must be authorized, by the approval of revised Plans subject to the same procedure established for the examination of the original plans. An additional permit fee may be charged predicated on the extent of the variation from the original plans.
- 8. A PERMIT AND CERTIFICATE OF APPROVAL MUST BE OBTAINED FROM AN APPROVED ELECTRICAL INSPECTION AGENCY FOR ALL ELECTRICAL WORK. THE PERMIT MUST BE OBTAINED BEFORE STARTING ANY ELECTRICAL WORK.

INSPECTION SCHEDULE

YOU MUST CALL THE BUILDING DEPARTMENT **279-3461** FOR THE FOLLOWING INSPECTIONS. NOTE: ANY WORK COVERED OR CONCEALED BEFORE INSPECTION AND APPROVAL SHALL BE EXPOSED FOR INSPECTION AT THE APPLICANT'S EXPENSE.

- 1. Footings before pouring concrete.
- 2. Foundation inspection before backfill.
- 3. Submit a Surveyor's location of foundation to the Building Department for zoning Approval before framing is started.
- 4. Plumbing, heating, framing, and electrical inspection before any closing of the framework. Electrical inspections are done by The Middle Department Inspection Agency or The Inspector.
- 5. Insulation inspection.
- 6. When all work is completed, a final inspection of the site, building and all utilities is required. No Occupancy of a building is permitted without a Certificate of Occupancy issued by the Building Department. (See Instruction Sheet)