

**TOWN OF BRUNSWICK**  
**REGULAR TOWN BOARD MEETING**  
**June 12, 2025 7:00 P.M.**  
**TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Cipperly, Councilman Christian, Councilman Balistreri, and Councilman Sullivan.

**Also Present:** Town Attorney, Thomas Cioffi and Town Clerk, Rebecca Del Gaizo.

Supervisor Herrington called the meeting to order at 7:01 p.m.

All joined in with the salute to the flag.

**PUBLIC HEARING: 180 McChesney Avenue Unsafe and Dangerous Structure**

No public comments were received.

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

This agenda item was not discussed.

**REPORTS:**

*Town Clerk:* Rebecca Del Gaizo

Ms. Del Gaizo gave the report for the month of May. \$68,618.83 will be remitted to the Supervisor's office. Rounding numbers, recycling fees accounted for \$3,880.00, Community Center and Pavilion rental fees for \$1,225.00, Dog License fees for \$256.00 and \$63,257.83 in miscellaneous fees making up the balance. The Community Center had 5 new reservations and the pavilion had 3 events scheduled. Our share of \$1,347.21 in DEC sales was \$78.79. Ms. Del Gaizo attended the Rensselaer County Municipal Clerks Association quarterly meeting in Averill Park on June 2, 2025. The meeting featured guest speaker Bob Guyer, Animal Control Officer for the Towns of Sand Lake, East Greenbush, and Poestenkill. He spoke about the increasing issue of abandoned dogs in our communities, and the important role clerks play in managing the issue. She attended a NYS Archives webinar related to managing municipal records more effectively. On May 31, 2025, Ms. Del Gaizo attended the memorial service for community member Jennifer Mann and read a passage from Leviticus 19:11-18 reflecting themes of integrity, justice, and love of one's neighbors. Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

*Highway Superintendent:* Michael Bayly

Mr. Bayly gave the report for the month of May. Work included: patching; recycle pulls; shop work; roadside mowing; building new stairs at the Town Beach; work at the Town Beach; installing military banners; ditching; picking up brush; sweeping roads; crack sealing; checking ditches; and catch basin repairs. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer: Bill Bradley

Mr. Bradley gave the report for the month of May. Mr. Bradley discussed the progress at the Vanderheyden Dam. He said the new highway box culvert is in place and after meeting with the Rensselaer County Highway Department to review changes to the road profile, they will proceed with the culvert headwalls and reconstruct the road bed. The reopening of North Lake Avenue may be delayed due to weather. Mr. Bradley also mentioned a new sewer lift station has been ordered for the Walmart station. He said there are resolutions on the agenda for acceptance of the Water and Sewer Maintenance Roll and for amending the Water and Sewer Maintenance Roll. Two additional resolutions on the agenda pertain to the Brunswick Acres Development off of NY Route 2. The resolutions would establish a drainage district and a water district extension. Public hearings will follow acceptance of the resolutions. Mr. Bradley continued with the Marie's Muse project taking place at Mohawk Avenue and Hoosick Road. He said half of the buildings have been demolished and a high-water table has been observed, which may impact storm water design. A motion to accept the report was made by Supervisor Herrington and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Kevin Mainello

Mr. Mainello gave the report for the month of May. The report showed \$11,457.50 was collected for Building Permits and Zoning and Planning Board Fees. 29 building permits were issued or renewed, 52 building/property inspections were performed and active permits totaled 383. The department had 0 code call outs, 5 code complaints, 4 code complaint inspections, 0 follow up complaint inspections and 1 fire inspection. 0 additional vacant/abandoned properties were identified. There are 10 Planning Board projects open or approved and 7 with the Zoning Board. 9 FOIL requests were received as well as zoning inquiries. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Historian: Tracy Broderick

Ms. Broderick reported on her ongoing project documenting Brunswick veterans. She is seeking stories and memorabilia for a future exhibit honoring their service and sacrifice. If anyone has any information related to Brunswick veterans, they are asked to reach out to Ms. Broderick at 518-279-3461 extension 100 or [tbroderick@townofbrunswick.org](mailto:tbroderick@townofbrunswick.org). Motion to accept the report was made by Councilman Cipperly and seconded by Councilman Balistreri. Unanimously approved. No report has been filed with the clerk's office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of May. Revenues totaled \$4,329.11 and expenses \$3,912.11. 39.37 tons of materials were recycled and landfilled. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the report is on file in the Town Clerk's Office.

Community Library: Sara Hopkins, Library Director and Therese Goyette, Library Board Trustee

Ms. Hopkins congratulated Alix Duggan, Library Board President, for winning Upper Hudson Library System Board Trustee of the Year for 2024. Ms. Hopkins also thanked Gavin Landscaping for donating 2 more fruit trees to the library's community garden. Last year a bench was donated in memory of Thomas Mahoney and this year, the Brunswick Democratic Committee donated a bench to honor Jennifer Mann's life, along with a community garden. Ms.

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Hopkins also mentioned a buddy bench was donated to the library from Sammie's Buddy Bench Project and Polywood to help cultivate friendships and promote sustainable thinking in schools and the community. Ms. Hopkins gave an update regarding a recent "ask" letter that was sent to patrons seeking donations for much needed repairs at the library. She said the air conditioning has been repaired and they are working towards fixing the electronic sign and necessary septic upgrades. The annual Summer Reading Program begins June 30, 2025.

Ms. Hopkins presented the report for the month of May. Last month, there were 3,438 physical checkouts, 2,573 walk in visitors, 3,410 digital checkouts, 167 Wi-Fi users (19/day average), assisted with 97 technical usages and 347 reference questions were addressed. 927 people participated in various programs, and 19 passports were processed. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

**PUBLIC HEARING: 180 McChesney Avenue Unsafe and Dangerous Structure**

The Notice of Public Hearing and Resolution 39-2025 were personally served to the owner of 180 McChesney Avenue, Gretchen Eddy on May 27, 2025. The notice was also affixed to the building, and a copy of the notice was mailed to Ms. Eddy's mailing address via USPS First Class and Certified Mail-Return Receipt. Ms. Eddy was present and confirmed plans to demolish the structure, retain the foundation, and keep electricity via National Grid. Work is expected to begin within two weeks. Mr. Mainello verified insurance coordination. The Board accepted the proposed demolition timeline and encouraged Ms. Eddy to secure necessary permits.

**RESOLUTIONS**

**RESOLUTION NO. 46, 2025**

**TOWN OF BRUNSWICK  
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**RESOLUTION AUTHORIZING THE TOWN OF BRUNSWICK  
TO PARTICIPATE IN THE NYCLASS PROGRAM UNDER THE  
TERMS OF NYCLASS MUNICIPAL COOPERATION AGREEMENT**

**WHEREAS**, the General Municipal Law of the State of New York Section 119-o, empowers New York State municipalities, including towns, to enter into, amend, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis; and

**WHEREAS**, the Town of Brunswick, pursuant to this authority, has invested certain town funds in the New York Liquid Asset Fund ("NYLAF"), which has provided satisfactory investment services; and

**WHEREAS**, PMA Financial Network, LLC, the investment advisor to NYLAF, has completed a merger with Public Trust Advisors, the current investment advisor for the New York Cooperative Liquid Assets Security System (NYCLASS); and

**WHEREAS**, the Board of Directors of NYLAF and NYCLASS have agreed to merge their cooperative programs, relating to handling investments for municipalities; and

**WHEREAS**, NYLAF will become part of NYCLASS as of July 1, 2025; and

**WHEREAS**, the Town of Brunswick desires to continue to use this combined firm to invest town funds on a short term basis;

**WHEREAS**, the Town of Brunswick has previously used NYLAF to invest unused town funds in a manner that provides the greatest return to the town, providing an alternative to the interest rate paid by the town's other depositor bank; and

**NOW THEREFORE, BE IT**

**RESOLVED**, that Phillip Herrington, Supervisor of the Town of Brunswick, is hereby authorized on behalf of the Town to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement as amended and restated on August 1, 2023.

The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows:

<b>COUNCILMAN SULLIVAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CHRISTIAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CIPPERLY</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN BALISTRERI</b>	<b>VOTING <u>AYE</u></b>
<b>SUPERVISOR HERRINGTON</b>	<b>VOTING <u>AYE</u></b>

The foregoing Resolution was thereupon declared duly adopted.

Dated: June 12, 2025

**RESOLUTION NO. 47, 2025**

**TOWN OF BRUNSWICK  
REGULAR MEETING  
June 12, 2025**

**RESOLUTION SCHEDULING A PUBLIC HEARING ON A PROPOSED FRANCHISE AGREEMENT BETWEEN THE TOWN AND SPECTRUM NORTHEAST, LLC, A SUBSIDIARY OF CHARTER COMMUNICATIONS, INC., ON A PROPOSED FRANCHISE AGREEMENT FOR CABLE TELEVISION SERVICE**

**WHEREAS**, the Town of Brunswick previously entered into a certain Franchise Agreement to provide cable television services with Time Warner Cable Northeast, LLC d/b/a Time Warner Cable, by Resolution dated October 9, 2014; and

**WHEREAS**, since the execution of that Franchise Agreement, Time Warner merged with Charter Communication, Inc., and cable service has been provided by Spectrum Northeast, LLC, a subsidiary of Charter Communications, Inc., which is continuing to provide cable service to Brunswick residents at this time; and

**WHEREAS**, Spectrum Northeast, LLC has proposed a new Franchise Agreement, setting forth proposed terms and conditions for future cable service within the Town; and

**WHEREAS**, a public hearing is required before Town Board action on the proposal;

**NOW THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Brunswick shall hold a public hearing on July 10, 2025, at 7:00 p.m., at the Brunswick Town Office, 336 Town Office Road in the Town, to receive public comment and input relating to said proposed agreement; and it is further

**RESOLVED**, that the Town Clerk shall post and publish the required notice of this public hearing, and maintain a copy of the proposed agreement in her office for review by the public.

The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Sullivan, was duly put to a roll call vote as follows:

<b>COUNCILMAN SULLIVAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CHRISTIAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CIPPERLY</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN BALISTRERI</b>	<b>VOTING <u>AYE</u></b>
<b>SUPERVISOR HERRINGTON</b>	<b>VOTING <u>AYE</u></b>

The foregoing Resolution was thereupon declared duly adopted.

Dated: June 12, 2025

**RESOLUTION NO. 48, 2025**

**TOWN OF BRUNSWICK  
REGULAR METING**

**June 12, 2025**

**RESOLUTION ADOPTING 2025 TOWN HIGHWAY PLAN**

**WHEREAS**, there are funds allocated in the Adopted 2025 Annual Budget of the Town of Brunswick for highway repair, reconstruction, and maintenance; and

**WHEREAS**, the Town Highway Superintendent, in conjunction with the Supervisor, having prepared a proposed 2025 Highway Plan of the Town of Brunswick setting forth, in detail, the specific roads to be substantially reconstructed, repaired and/or resurfaced, and other highway work to be accomplished this year, as set forth in the annexed Schedule, which is made a part of this Resolution; now, therefore

**BE IT RESOLVED**, that, except as subsequently modified, at the discretion of the Supervisor and the Highway Superintendent, to add additional roads or portions thereof as a result of a fund balance at the completion of the Plan, or the receipt of additional funding, the Town Board does hereby approve and adopt the above-described 2025 Highway Plan of the Town of Brunswick; and be it further

**RESOLVED**, that the Supervisor and the Highway Superintendent be, and they hereby are, authorized and empowered to make arrangements for the performance of the work specified in the said Plan, such arrangements to be in full compliance with all applicable laws as well as the Town's Purchasing Policy.

The foregoing resolution, offered by Councilman Sullivan and seconded by Supervisor Herrington, was duly put to a roll call vote as follows:

<b>COUNCILMAN SULLIVAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CHRISTIAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CIPPERLY</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN BALISTRERI</b>	<b>VOTING <u>AYE</u></b>
<b>SUPERVISOR HERRINGTON</b>	<b>VOTING <u>AYE</u></b>

The foregoing Resolution was thereupon declared duly adopted.

Dated: June 12, 2025

**RESOLUTION NO. 49, 2025**

**TOWN OF BRUNSWICK  
BOARD MEETING  
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**RESOLUTION TO ACCEPT THE WATER AND SEWER MAINTENANCE  
ROLL FOR THE PERIOD OF 06/30/2024 THROUGH 12/31/2024**

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## **FEBUARY BILLING 2025, WATER, SEWER and SEWER 6 ROLL**

**BE IT RESOLVED**, that the Town of Brunswick does hereby accept the water rent and sewer maintenance rolls for the period from 06/30/2024 through 12/31/2024

<b>AUGUST BILLING 2024</b>	
S6	\$ 200.25
S6c	\$ 31,933.26
Off At Curb	\$ 1,793.25
Late Fee	\$ 11,294.64
Sewer	\$ 29,414.49
Water	\$ 727,415.18
TOTAL:	\$ 802,051.07

The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Balistreri, was duly put to a roll call vote as follows:

<b>COUNCILMAN SULLIVAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CHRISTIAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CIPPERLY</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN BALISTRERI</b>	<b>VOTING <u>AYE</u></b>
<b>SUPERVISOR HERRINGTON</b>	<b>VOTING <u>AYE</u></b>

The foregoing Resolution was thereupon declared duly adopted.

Dated: June 12, 2025

### **RESOLUTION NO. 50, 2025**

#### **TOWN OF BRUNSWICK BOARD MEETING June 12, 2025**

### **RESOLUTION TO ACCEPT THE WATER AND SEWER MAINTENANCE ROLL AS AMENDED FOR THE PERIOD OF 06/30/2024 THROUGH 12/31/2024 FEBURARY BILLING 2025, WATER, SEWER and SEWER 6 ROLL**

**BE IT RESOLVED**, that the Town of Brunswick does hereby accept the water rent and sewer maintenance rolls as amended for the period from 06/30/2024 through 12/31/2024

<b>ADJUSTED FEBRUARY BILLING 2025</b>	
Billing	
S6	\$ 183.60
S6c	\$ 38,806.50
Off At Curb	\$ 1,560.60
Late Fee	\$ 16,586.78
Sewer	\$ 29,893.53
Water	\$ 711,017.17
Adjustments	\$ (11,720.26)
TOTAL:	\$ 786,327.92
<b>Collection</b>	
UNAPPLIED	\$ 118.48
OFF AT CURB	\$ 459.00
LATE FEE WATER	\$ 3,178.69
LATE FEE SEWER	\$ 101.68
LATE FEE SEWER 6	\$ -
WATER	\$ 574,794.24
SEWER	\$ 25,462.96
SEWER 6 RESIDENTIAL	\$ 165.24
SEWER 6 COMMERCIAL	\$ 34,397.64
TOTAL	\$ 638,677.93

The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows:

<b>COUNCILMAN SULLIVAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CHRISTIAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CIPPERLY</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN BALISTRERI</b>	<b>VOTING <u>AYE</u></b>
<b>SUPERVISOR HERRINGTON</b>	<b>VOTING <u>AYE</u></b>

The foregoing Resolution was thereupon declared duly adopted.

Dated: June 12, 2025

**RESOLUTION NO. 51, 2025**

**TOWN OF BRUNSWICK  
BOARD MEETING  
June 12, 2025**

**RESOLUTION SCHEDULING A PUBLIC HEARING  
ON THE PROPOSED ESTABLISHMENT OF AN  
AMBULANCE TAX DISTRICT FOR THE TOWN OF BRUNSWICK**

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**WHEREAS**, a map, plan and report, dated June, 2025 has been filed with the Town Clerk, proposing the establishment of an ambulance district which will encompass the entirety of the Town of Brunswick; and

**WHEREAS**, the purpose of an ambulance district is to provide for certain services, including emergency medical and ambulance services, by providing for the establishment of a taxing district to supply a stable, taxed based stream of funding for the provision of ambulance services within the Town of Brunswick; and

**WHEREAS**, the amount to be extended for the proposed district in 2026 is \$875,000, the amount anticipated for providing said services annually in the future; and

**WHEREAS**, the report calculates that the tax rate for taxable parcels within the Town of Brunswick would be \$3.00 per \$1,000 of assessed value, resulting in an average tax increase of \$146 per parcel in the Town of Brunswick; and

**WHEREAS**, the proposed means for funding the proposed district is by means of ad valorem tax levies on properties within the district (Town of Brunswick); and

**WHEREAS**, a copy of the map, plan and report can be inspected in the office of the Town Clerk, and will be available for review on the Town Clerk's website page; and

**WHEREAS**, the Town Board wishes to receive public input about said proposed district, and is legally required to hold a public hearing on the proposal;

**NOW THEREFORE, BE IT**

**RESOLVED**, that the Town Board shall hold a public hearing to receive such public comment and input on July 9, 2025, at 7:00 p.m., at the Center Brunswick Firehouse, located at 1045 Hoosick Road in the Town of Brunswick; and it is further

**RESOLVED**, that the Town Clerk shall post and publish the required notice of this public hearing.

The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Cipperly, was duly put to a roll call vote as follows:

<b>COUNCILMAN SULLIVAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CHRISTIAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CIPPERLY</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN BALISTRERI</b>	<b>VOTING <u>AYE</u></b>
<b>SUPERVISOR HERRINGTON</b>	<b>VOTING <u>AYE</u></b>

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The foregoing Resolution was thereupon declared duly adopted.

Dated: June 12, 2025

**RESOLUTION NO. 52, 2025**

**TOWN OF BRUNSWICK  
BOARD MEETING  
June 12, 2025**

**RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE  
A CONTRACT FOR RECORDS SCANNING SERVICES WITH eBizDocs**

**WHEREAS**, the Town of Brunswick has previously used Image Data, Inc. for records scanning services; and

**WHEREAS**, said firm was acquired by eBizDocs, Inc. in approximately October, 2022 and has incorporated that firm into their own operations; and

**WHEREAS**, eBizDocs has provided a proposal to the town for document scanning services, so that town records can be converted to an electronic format; and

**WHEREAS**, town employees have found the previous services provided by the firm in this area to be satisfactory; and

**WHEREAS**, eBizDocs is working on this project through NYSID, the New York State Industries for the Disabled, Inc.; and

**WHEREAS**, the proposed price for this work is \$3117.75 for an estimated twenty-four boxes of documents;

**NOW THEREFORE, BE IT**

**RESOLVED**, that the supervisor is authorized to enter into said proposed agreement for records scanning services with eBizDocs, and to sign the NYSID Price Concurrence form.

The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows:

<b>COUNCILMAN SULLIVAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CHRISTIAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CIPPERLY</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN BALISTRERI</b>	<b>VOTING <u>AYE</u></b>
<b>SUPERVISOR HERRINGTON</b>	<b>VOTING <u>AYE</u></b>

The foregoing Resolution was thereupon declared duly adopted.

Dated: June 12, 2025

## **RESOLUTION AND ORDER NO. 53, 2025**

### **TOWN OF BRUNSWICK REGULAR MEETING June 12, 2025**

## **RESOLUTION AND ORDER ACCEPTING PETITION FOR EXTENSION OF TOWN OF BRUNSWICK CONSOLIDATED WATER DISTRICT AND SCHEDULING PUBLIC HEARING**

**WHEREAS**, The Town Board of the Town of Brunswick is in receipt of a petition requesting an extension of the Town of Brunswick Water District known as and referred to as the Brunswick Consolidated District (hereinafter “Water District”), together with a Map, Plan and Report (last revised June 4, 2025) for such proposed extension of the Water District, including a map showing the boundaries of the proposed extension to the Water District, a general plan to serve the proposed extension to the Water District, and a report on the proposed method of operation thereof; and

**WHEREAS**, said Map, Plan and Report, including estimates of costs, was prepared by C.T. Male Associates, a professional engineering firm in the State of New York, and has been filed in the office of the Town Clerk of the Town of Brunswick, where the same is available during regular business hours for examination by any person interested in the subject matter; and

**WHEREAS**, the boundaries of the proposed extension to the Water District are identified in Schedule A attached hereto; and

**WHEREAS**, such extension to the Water District is being proposed by Petitioner in connection with the Brunswick Acres Planned Development District, as previously approved by the Town Board of the Town of Brunswick, and the subdivision plan for which having been previously approved by the Planning Board of the Town of Brunswick; and

**WHEREAS**, a condition of both Town Board and Planning Board approvals was the extension of the Water District to service the Brunswick Acres project; and

**WHEREAS**, the proposed extension of the Water District is depicted on the map attached hereto as Schedule B; and

**WHEREAS**, the improvements proposed for the extension of the Water District are set forth in the Map, Plan and Report filed with said Petition requesting such extension to the Water District, as last revised June 4, 2025.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Town Board of the Town of Brunswick in regular session duly convened as follows:

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1. The Petition requesting the extension of the Water District is in due form and contains the required signature(s) on behalf of the requisite property owner(s).
2. The proposed extension of the Water District is depicted on the map attached hereto as Schedule B, and further described in Schedule A hereto.
3. The extension of the Water District will allow the construction of new waterlines to service properties within the proposed district extension.
4. All capital costs of the improvements within the extension of the Water District will be borne by the property owner(s) and/or site development project sponsor, and at no cost to the Town of Brunswick.
5. The yearly operation and maintenance costs of the water system in the proposed extension of the Water District will be funded by water use rates and/or ad valorem charges. The current water rates for the Water District are \$91.80 for the first 15,000 gallons of water used, and \$6.21 for each 1,000 gallons used thereafter. The Map, Plan and Report provides that, based on these current user rates and an estimated total annual usage per unit of 131,400 gallons per year, the estimated total annual cost per unit is estimated at \$814.64.
6. A public hearing will be held by the Town Board of the Town of Brunswick at the Town of Brunswick Town Hall, located at 336 Town Office Road, Brunswick, New York, on July 10, 2025, at 7:05 pm, to consider the Petition and to hear all interested persons on the subject of the extension of the Water District, and for such other action on the part of said Town Board with relation to said district extension as may be required by law.
7. The Town Clerk of the Town of Brunswick is hereby directed to publish a Notice of Public Hearing at least once in the official newspaper of the Town of Brunswick, to be not less than ten (10) days and no more than twenty (20) days before the public hearing as set forth above; and the Brunswick Town Clerk shall also post a Notice of Public Hearing on the signboard of the Town of Brunswick not less than ten (10) days and no more than twenty (20) days prior to the date of the public hearing as set forth above; and further that Notice of Public hearing shall be posted on the website of the Town of Brunswick not less than ten (10) days and no more than twenty (20) days prior to the date of the public hearing as set forth above.
8. A copy of the Petition and Map, Plan and Report as described herein shall be maintained on file in the office of the Town of Brunswick Town Clerk, and remain available for public inspection during regular business hours.

The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows:

<b>COUNCILMAN SULLIVAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CHRISTIAN</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN CIPPERLY</b>	<b>VOTING <u>AYE</u></b>
<b>COUNCILMAN BALISTRERI</b>	<b>VOTING <u>AYE</u></b>

The foregoing Resolution was thereupon declared duly adopted.

Dated: June 12, 2025

**RESOLUTION AND ORDER NO. 54, 2025**

**TOWN OF BRUNSWICK  
REGULAR MEETING  
June 12, 2025**

**RESOLUTION AND ORDER ACCEPTING PETITION FOR  
ESTABLISHMENT OF THE BRUNSWICK ACRES  
SUBDIVISION BRUNSWICK DRAINAGE DISTRICT  
AND SCHEDULING PUBLIC HEARING**

**WHEREAS**, The Town Board of the Town of Brunswick is in receipt of a petition requesting the establishment of a Drainage District to be known as the Brunswick Acres Subdivision Brunswick Drainage District (hereinafter “Drainage District”), together with a Map, Plan and Report (last revised June 11, 2025) for such proposed establishment of the Drainage District, including a map showing the boundaries of the proposed Drainage District, a general plan of the proposed Drainage District system, and a report on the proposed method of operation thereof; and

**WHEREAS**, said Map, Plan and Report, including estimates of costs, was prepared by C.T. Male Associates, a professional engineering firm in the State of New York, and has been filed in the office of the Town Clerk of the Town of Brunswick, where the same is available during regular business hours for examination by any person interested in the subject matter; and

**WHEREAS**, the boundaries of the proposed Drainage District are identified in Schedule A attached hereto; and

**WHEREAS**, such establishment of the Drainage District is being proposed by Petitioner in connection with the Brunswick Acres Planned Development District, as previously approved by the Town Board of the Town of Brunswick, and the subdivision plan for which having been previously approved by the Planning Board of the Town of Brunswick; and

**WHEREAS**, a condition of both Town Board and Planning Board approvals was the establishment of a Drainage District to service the Brunswick Acres project; and

**WHEREAS**, the proposed Drainage District is depicted on the map attached hereto as Schedule B; and

**WHEREAS**, the improvements proposed for the extension of the Water District are set forth in the Map, Plan and Report filed with said Petition requesting such extension to the Water District, as last revised June 11, 2025.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Town Board of the Town of Brunswick in regular session duly convened as follows:

1. The Petition requesting the establishment of the Drainage District is in due form and contains the required signature(s) on behalf of the requisite property owner(s).
2. The proposed establishment of the Drainage District is depicted on the map attached hereto as Schedule B, and further described in Schedule A hereto.
3. The establishment of the Drainage District will allow the construction of storm water management improvements and facilities to service properties within the proposed district.
4. All capital costs of the improvements within the proposed Drainage District will be borne by the property owner(s) and/or site development project sponsor, and at no cost to the Town of Brunswick.
5. The yearly operation and maintenance costs of the storm water management improvements and facilities in the proposed Drainage District will be equally divided among and assessed to the owners of 24 parcels located with the boundaries of the proposed Drainage District. The Map, Plan and Report estimates that such first year operation and maintenance costs will be \$8,850 per year, resulting in an estimated total annual cost per unit of \$368.75.
6. A public hearing will be held by the Town Board of the Town of Brunswick at the Town of Brunswick Town Hall, located at 336 Town Office Road, Brunswick, New York, on July 10, 2025, at 7:10 pm, to consider the Petition and to hear all interested persons on the subject of the establishment of the Drainage District, and for such other action on the part of said Town Board with relation to said proposed district as may be required by law.
7. The Town Clerk of the Town of Brunswick is hereby directed to publish a Notice of Public Hearing at least once in the official newspaper of the Town of Brunswick, to be not less than ten (10) days and no more than twenty (20) days before the public hearing as set forth above; and the Brunswick Town Clerk shall also post a Notice of Public Hearing on the signboard of the Town of Brunswick not less than ten (10) days and no more than twenty (20) days prior to the date of the public hearing as set forth above; and further that Notice of Public hearing shall be posted on the website of the Town of Brunswick not less than ten (10) days and no more than twenty (20) days prior to the date of the public hearing as set forth above.

8. A copy of the Petition and Map, Plan and Report as described herein shall be maintained on file in the office of the Town of Brunswick Town Clerk, and remain available for public inspection during regular business hours.

The foregoing Resolution and Order, offered by Supervisor Herrington and seconded by Councilman Christian, was duly put to a roll call vote as follows:

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COUNCILMAN SULLIVAN	VOTING <u>AYE</u>
COUNCILMAN CHRISTIAN	VOTING <u>AYE</u>
COUNCILMAN CIPPERLY	VOTING <u>AYE</u>
COUNCILMAN BALISTRERI	VOTING <u>AYE</u>
SUPERVISOR HERRINGTON	VOTING <u>AYE</u>

The foregoing Resolution was thereupon declared duly adopted.

Dated: June 12, 2025

**CORRESPONDENCE:**

This agenda item was not discussed.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**WARRANTS:**

Warrants No. 250527 through 250645, No. 52325001 through 52325009 and No.60625001 through 60625006, were presented. Motion to approve the warrants was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. Individual fund expenses were as follows:

General	\$	481,615.11
Highway	\$	425,236.11
Water	\$	32,434.26
Sewer	\$	949.49
Special Sewer District #6	\$	1,042.12
Special Fire	\$	8,079.50
Trust & Agency	\$	1,733.16

**VISITORS WHO WISH TO SPEAK:**

Patti Sbrega shared concerns over approximately \$183,000 in payroll overpayments at the Recycling Center, citing Freedom of Information Act findings and detailing hours unaccounted for across multiple positions. She questioned oversight in payroll verification. Ms. Sbrega said the staff working at the Recycling Center on Saturdays are paid for 8 hours while only working 7 hours and are often paid overtime. She said she feels restitution is owed to the taxpayers for the overpayments. She said she does not fault the individuals since there's a bookkeeper that processes payroll and should verify time and attendance rules.

Victoria Galvin raised concerns about the Marie's Muse project. She said work has started at 5:45 A.M. despite approved work hours. She also asked if any "before" pictures were taken of the neighborhood prior to the project beginning. She said she would prefer to preserve the neighborhood by avoiding an outlet onto Mohawk Avenue and urged for other options, including making Mohawk Avenue a dead end after her driveway. Ms. Galvin said she feels her concerns

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are not being taken seriously and was advised to get her own attorney. Ms. Galvin also mentioned the town's highway department recently mowed down her plants and flowers located on the corner of Mohawk Avenue and Fiat Avenue. She said a lot of time and money went into beautifying the neighborhood and now it has been mowed down.

Sue Vitolins thanked Councilman Balistreri and Councilman Cipperly and members of the Public Safety Committee for developing a plan for dedicated ambulance service in Brunswick. She then asked about the board not reviewing last month's minutes, to which Supervisor Herrington said it was an oversight. Attorney Cioffi clarified approval of the minutes is recommended but not required. Ms. Del Gaizo said no one from the board had communicated to her regarding the minutes.

Luis Hutter praised the town's recycling department.

Mary Beth Bruno objected to the approval of 8 variances for Marie's Muse and voiced concerns about a new solar farm project. She urged the Town to preserve Brunswick's farming character.

Supervisor Herrington said that normally construction is permitted from 8 A.M.-3 P.M.. He said early equipment arrival is sometimes necessary. Regarding payroll at the Recycling Center, he stated the current practice dates back to Supervisor Naples in the 1990's and is considered precedent.

**ADJOURNMENT:**

Supervisor Herrington made a motion to adjourn the meeting Motion was seconded by Councilman Sullivan. The meeting adjourned at 8:08 P.M.

Respectfully submitted,

Rebecca Del Gaizo, Town Clerk