

TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING
September 11, 2025 7:00 P.M.
TOWN HALL

Board Members Present: Supervisor Herrington, Councilman Christian, Councilman Balistreri, and Councilman Sullivan.

Board Members Absent: Councilman Cipperly.

Also Present: Town Attorney, Dave Gruenburg and Town Clerk, Rebecca Del Gaizo.

Supervisor Herrington called the meeting to order at 7:03 p.m.

Public Hearing:

The purpose of the meeting was to hold a Public Hearing to accept public comment relating to a proposed franchise agreement between the Town and Spectrum Northeast, LLC, a subsidiary of Charter Communications, Inc., relating to a proposed franchise agreement for a cable television service. The agreement would provide that Spectrum Northeast, LLC would have a non-exclusive franchise to maintain its equipment within the town to operate its cable system. The term of the agreement is ten (10) years; and the remuneration to the town is computed by the same formula as set forth in the previous agreement entered into between the franchisee and the town.

At Supervisor Herrington's request, the Town Clerk read the Notice of Public Hearing into record. The Notice had been posted on the Town website, the Town Hall bulletin board, and published in the Troy Record.

VISITORS WHO WISH TO SPEAK:

There were no public comments.

ADJOURNMENT:

Motion to close the Public Hearing was made by Supervisor Herrington and seconded by Councilman Sullivan. Unanimously approved. The Public Hearing closed at 7:08 p.m.

The Pledge of Allegiance was recited.

BUSINESS MEETING:

MINUTES OF THE PREVIOUS MEETING:

Councilman Balistreri made a motion to accept the minutes of the regular Town Board meeting on August 14, 2025. Motion was seconded by Councilman Sullivan. Unanimously approved.

REPORTS:

Town Clerk: Rebecca Del Gaizo

Ms. Del Gaizo gave the report for the month of August. \$9,519.02 will be remitted to the Supervisor's office. Recycling fees accounted for \$5,128.40, Community Center rental fees for \$2,220.00, Dog License fees for \$418.00 and \$1,752.62 in miscellaneous fees. The Community Center had 12 new reservations. Our share of \$8,396.75 in NYSDEC sales was \$476.25. She reminded residents of the upcoming Household Hazardous Waste Day scheduled for September 20, 2025, announced that the Clerk's Office would be open on September 13 from 9:00 a.m. to 1:00 p.m., and encouraged registered voters interested in serving as election inspectors to reach out to either the Clerk's Office or Rensselaer County Board of Elections. Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Community Library: Sara Hopkins, Library Director

Ms. Hopkins presented the report for the month of August. Last month, there were 3,781 physical checkouts, 2,507 walk in visitors, 3,296 digital checkouts, 173 Wi-Fi users (18/day average), staff assisted patrons with 106 instances of technical support and 515 reference questions were addressed. 1,047 people participated in various programs, and 10 passports were processed. September is library card sign up month. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Highway Superintendent: Michael Bayly

Mr. Bayly gave the report for the month of August. Work included: brush pick up; ditching; patching; recycle pulls; shop work; roadside mowing; ballfield mowing; picking up bags; crack sealing; working with the paver; cutting brush; working with the water crew; shared services included hauling for Pittstown and Grafton. Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer: Bill Bradley

Mr. Bradley was unable to attend the meeting. No report was filed with the Town Clerk's Office.

Code Enforcement: Kevin Mainello

Mr. Mainello gave the report for the month of August. The report showed \$12,199.90 was collected for Building Permits and Zoning and Planning Board Fees. 37 building permits were issued or renewed, 76 building/property inspections were performed and active permits totaled 391. The department had 1 code call outs, 7 code complaints, 6 code complaint inspections, 0 follow up complaint inspections and 1 fire inspections. 0 additional vacant/abandoned properties were identified. There are 7 Planning Board projects open or approved and 4 with the Zoning

Board. 4 FOIL requests were received as well as zoning inquiries. Mr. Mainello reported several vacant and deteriorating properties remain under investigation, including a structure on Cortland Avenue, which may need to be condemned for safety reasons. Demolition and cleanup work is ongoing on another unsafe property. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Historian: Tracy Broderick

Ms. Broderick reported on continued research of veterans buried in local cemeteries, noting that 90 veterans have been documented to date at Eagle Mills. This research will form part of the Historical Society's Veteran's Day 2026 exhibit. The Historian also described the upcoming Forest Park Cemetery exhibit opening on September 20, 2025, and the annual cemetery walk scheduled for October 18, 2025. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. No report has been filed with the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave the report for August. Revenues totaled \$5,023.00 and expenses \$4,421.17. 31.41 tons of materials were recycled and landfilled. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the report is on file in the Town Clerk's Office.

RESOLUTIONS

RESOLUTION NO. 62 , 2025

TOWN OF BRUNSWICK REGULAR MEETING September 11, 2025

RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AN ENGAGEMENT LETTER WITH FIREFLY ADMIN INC., FOR SERVICES TO BE RENDERED IN CONNECTION WITH THE ADMINISTRATION OF THE LOSAP PROGRAM FOR MEMBERS OF THE BRUNSWICK FIRE COMPANY NO. 1

WHEREAS, the Brunswick Fire Company No. 1 provides important fire protection services to the Town of Brunswick; and

WHEREAS, in order to maintain that service, and to encourage continued

volunteer activities by the members of that company, the Town participates in a plan to award service in that volunteer company, based upon years of service by the volunteers; and

WHEREAS, the administration of such services is presently handled by Firefly Admin Inc., to the satisfaction of the Town Board; and

WHEREAS, Firefly Admin Inc. has submitted a proposed engagement letter to the Town, to be effective from January 1, 2026 through December 31, 2028, setting forth the services to be provided during such period, and the terms and conditions for provision of such services;

NOW THEREFORE, BE IT

RESOLVED, that the Town Supervisor is hereby authorized to execute said engagement letter.

The foregoing Resolution, offered by Councilman Sullivan and seconded by Supervisor Herrington, was duly put to a roll call vote as follows:

COUNCILMAN SULLIVAN	VOTING AYE
COUNCILMAN CHRISTIAN	VOTING AYE
COUNCILMAN CIPPERLY	VOTING ABSENT
COUNCILMAN BALISTRERI	VOTING AYE
SUPERVISOR HERRINGTON	VOTING AYE

The foregoing Resolution was thereupon declared duly adopted.
Dated: September 11, 2025

RESOLUTION NO. 63, 2025

**TOWN OF BRUNSWICK
REGULAR MEETING
September 11, 2025**

**RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AN
ENGAGEMENT LETTER WITH FIREFLY ADMIN INC., FOR SERVICES TO
BE RENDERED IN CONNECTION WITH THE ADMINISTRATION OF THE**

**LOSAP PROGRAM FOR MEMBERS OF THE VOLUNTEER FIRE COMPANY OF
CENTER BRUNSWICK**

WHEREAS, the Volunteer Fire Company of Center Brunswick provides important fire protection services to the Town of Brunswick; and

WHEREAS, in order to maintain that service, and to encourage continued volunteer activities by the members of that company, the Town participates in a plan to award service in that volunteer company, based upon years of service by the volunteers; and

WHEREAS, the administration of such services is presently handled by Firefly Admin Inc., to the satisfaction of the Town Board; and

WHEREAS, Firefly Admin Inc. has submitted a proposed engagement letter to the Town, to be effective from January 1, 2026 through December 31, 2028, setting forth the services to be provided during such period, and the terms and conditions for provision of such services;

NOW THEREFORE, BE IT

RESOLVED, that the Town Supervisor is hereby authorized to execute said engagement letter.

The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Christian, was duly put to a roll call vote as follows:

COUNCILMAN SULLIVAN	VOTING AYE
COUNCILMAN CHRISTIAN	VOTING AYE
COUNCILMAN CIPPERLY	VOTING ABSENT
COUNCILMAN BALISTRERI	VOTING AYE
SUPERVISOR HERRINGTON	VOTING AYE

The foregoing Resolution was thereupon declared duly adopted.

Dated: September 11, 2025

RESOLUTION NO.64, 2025

**TOWN OF BRUNSWICK
REGULAR MEETING**

September 11, 2025

**RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AN
ENGAGEMENT LETTER WITH FIREFLY ADMIN INC., FOR SERVICES TO
BE RENDERED IN CONNECTION WITH THE ADMINISTRATION OF THE
LOSAP PROGRAM FOR MEMBERS OF THE MOUNTAIN VIEW VOLUNTEER FIRE
COMPANY**

WHEREAS, the Mountain View Volunteer Fire Company provides important fire protection services to the Town of Brunswick; and

WHEREAS, in order to maintain that service, and to encourage continued volunteer activities by the members of that company, the Town participates in a plan to award service in that volunteer company, based upon years of service by the volunteers; and

WHEREAS, the administration of such services is presently handled by Firefly Admin Inc., to the satisfaction of the Town Board; and

WHEREAS, Firefly Admin Inc. has submitted a proposed engagement letter to the Town, to be effective from January 1, 2026 through December 31, 2028, setting forth the services to be provided during such period, and the terms and conditions for provision of such services;

NOW THEREFORE, BE IT

RESOLVED, that the Town Supervisor is hereby authorized to execute said engagement letter.

The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Balistreri was duly put to a roll call vote as follows:

COUNCILMAN SULLIVAN	VOTING AYE
COUNCILMAN CHRISTIAN	VOTING AYE
COUNCILMAN CIPPERLY	VOTING ABSENT
COUNCILMAN BALISTRERI	VOTING AYE
SUPERVISOR HERRINGTON	VOTING AYE

The foregoing Resolution was thereupon declared duly adopted.

Dated: September 11, 2025

RESOLUTION NO. 65, 2025

**TOWN OF BRUNSWICK
REGULAR MEETING
September 11, 2025**

**RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE A
CERTAIN FRANCHISE AGREEMENT WITH SPECTRUM NORTHEAST, LLC, A
SUBSIDIARY OF CHARTER COMMUNICATIONS, INC.**

WHEREAS, the Town previously entered into a certain Agreement with Spectrum Northeast, a company providing cable service, allowing that firm to provide cable television services within the Town of Brunswick; and

WHEREAS, the term of that Agreement has expired, but Spectrum has continued to provide the services to residents in the Town of Brunswick under the terms and conditions of the previous agreement; and

WHEREAS, Spectrum Northeast, LLC has presented the Town with a proposed new financial agreement; and

WHEREAS, at its August meeting, the Town Board passed a resolution scheduling a public hearing, as required by law, on the proposed new agreement; and

WHEREAS, notice of such public hearing was duly published and posted by the Town Clerk, and the hearing was held before the Town Board on September 11, 2025; and

WHEREAS, at said hearing, the public had the opportunity to comment upon the proposed agreement; and

WHEREAS, the Town Board has altered the original submitted agreement by reducing the proposed term from fifteen years to ten years, and by clarifying that the basis of computation of the commissions to be paid to the Town would continue as set forth in the previous agreement;

NOW THEREFORE, BE IT

RESOLVED, that the Town Supervisor is hereby authorized to execute said

Franchise Agreement.

The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian was duly put to a roll call vote as follows:

COUNCILMAN SULLIVAN	VOTING AYE
COUNCILMAN CHRISTIAN	VOTING AYE
COUNCILMAN CIPPERLY	VOTING ABSENT
COUNCILMAN BALISTRERI	VOTING AYE
SUPERVISOR HERRINGTON	VOTING AYE

The foregoing Resolution was thereupon declared duly adopted.

Dated: September 11, 2025

RESOLUTION NO. 66, 2025

**TOWN OF BRUNSWICK
REGULAR MEETING
September 11, 2025**

**RESOLUTION REAPPOINTING MEMBER TO BOARD OF ASSESSMENT REVIEW
OF THE TOWN OF BRUNSWICK**

WHEREAS, the term of Board of Assessment Review Member Robert Welch, expires on September 30, 2025; and

WHEREAS, Robert Welch was appointed by the Town Board to the Board of Assessment Review by Resolution No. 23 of 2023, to serve the balance of a term ending September 30, 2025; has served the Town well in that capacity; and has consented to be appointed to another term on that Board;

NOW THEREFORE, BE IT

RESOLVED, that the Town Board does hereby make the following reappointment, effective immediately:

NAME	OFFICE	TERM
Robert Welch	Member, Board of Assessment Review	Exp. 09/30/2030

The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows:

COUNCILMAN SULLIVAN	VOTING AYE
COUNCILMAN CHRISTIAN	VOTING AYE
COUNCILMAN CIPPERLY	VOTING ABSENT
COUNCILMAN BALISTRERI	VOTING AYE
SUPERVISOR HERRINGTON	VOTING AYE

The foregoing Resolution was thereupon declared duly adopted.

Dated: September 11, 2025

RESOLUTION NO. 67, 2025

TOWN OF BRUNSWICK REGULAR MEETING September 11, 2025

RESOLUTION APPOINTING SOLE ASSESSOR

WHEREAS, Julie Irick was appointed as the Sole Assessor of the Town of Brunswick pursuant to Resolution No. 35 of 2021, for a term expiring September 30, 2025; and

WHEREAS, Ms. Irick has provided professional and courteous service in that position; and

WHEREAS, the Town Board wishes to have her serve in that capacity for the statutory 6-year term of a Sole Assessor, commencing after the expiration of her current term;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board does hereby make the following appointment, effective October 1, 2025:

NAME	OFFICE	TERM	SALARY	PAYABLE
Julie Irick	Sole Assessor	Expires 9/30/31	\$79,900	Biweekly

The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Balistreri, was duly put to a roll call vote as follows:

COUNCILMAN SULLIVAN	VOTING AYE
COUNCILMAN CHRISTIAN	VOTING AYE
COUNCILMAN CIPPERLY	VOTING ABSENT
COUNCILMAN BALISTRERI	VOTING AYE
SUPERVISOR HERRINGTON	VOTING AYE

The foregoing Resolution was thereupon declared duly adopted.

Dated: September 11, 2025

RESOLUTION NO. 68, 2025

TOWN OF BRUNSWICK REGULAR MEETING September 11, 2025

RESOLUTION AMENDING ADOPTED 2025 ANNUAL BUDGET PROPERTY

WHEREAS, the Town Board having duly and heretofore adopted the 2025 Annual Budget as required by law; and

WHEREAS, there having been budgeted in the Highway Fund of said adopted budget the sum of \$283,300.00 for equipment purchases; and

WHEREAS, the Town having purchased four new trucks, a 2024 Ford F600, a 2025 International HX620 (ordered in 2023); and two 2024 International HV507 vehicles, requiring additional funding be transferred to the equipment line of the Highway Department budget in the amount of \$749,000.00; and

WHEREAS, additional funds being required for snow removal during the 2025 winter which funds must be transferred to the snow removal codes in the adopted 2025 budget; and

WHEREAS, amendment of the 2025 adopted annual budget is therefore necessary to meet the current and anticipated budgetary appropriation shortfalls as above-described;

NOW, THEREFORE, BE IT

RESOLVED that the 2025 adopted annual budget of the Town of Brunswick be and hereby is modified and amended as set forth in the schedule annexed to and made a part of this Resolution.

The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows:

COUNCILMAN SULLIVAN	VOTING AYE
COUNCILMAN CHRISTIAN	VOTING AYE
COUNCILMAN CIPPERLY	VOTING ABSENT
COUNCILMAN BALISTRERI	VOTING AYE
SUPERVISOR HERRINGTON	VOTING AYE

The foregoing Resolution was thereupon declared duly adopted.

Dated: September 11, 2025

RESOLUTION NO. 69, 2025

TOWN OF BRUNSWICK REGULAR MEETING September 11, 2025

RESOLUTION APPROVING A REQUEST FOR PROPOSALS FOR DEDICATED AMBULANCE SERVICES IN THE TOWN OF BRUNSWICK

WHEREAS, the Town Board of the Town of Brunswick recently approved the creation of a town wide ambulance district at its regular August meeting; and

WHEREAS, in order to move forward to provide better ambulance services to town residents of the Town of Brunswick, the Town Board seeks submissions from organizations able to provide such services, pursuant to certain requirements and parameters; and

WHEREAS, the Town Board has received from the Public Safety Committee a proposed request for proposals, seeking to accomplish those goals;

NOW, THEREFORE, BE IT

RESOLVED that the request for proposals dated September 2, 2025, and submitted to the Board, is hereby promulgated as a request to providers, to be circulated to appropriate entities who may be interested in providing such services.

The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Christian, was duly put to a roll call vote as follows:

COUNCILMAN SULLIVAN	VOTING AYE
COUNCILMAN CHRISTIAN	VOTING AYE
COUNCILMAN CIPPERLY	VOTING ABSENT
COUNCILMAN BALISTRERI	VOTING AYE
SUPERVISOR HERRINGTON	VOTING AYE

The foregoing Resolution was thereupon declared duly adopted.

Dated: September 11, 2025

CORRESPONDENCE:

This agenda item was not discussed.

OLD BUSINESS:

Wayne Bonesteel, Town Engineer, provided an update on the Hoosick Road Corridor Study. It was reported that additional speed humps are planned for installation on several residential streets this fall. Federal funding has been secured for a project to widen Route 7/Hoosick Road, near Roosevelt Avenue, with design anticipated in 2027 and construction expected in 2029. Discussion followed on adaptive traffic signals, bus stops, and right-of-way acquisition.

Supervisor Herrington also addressed the recent fatal truck accident in Brunswick, extending condolences to the family and commending first responders and highway personnel for their coordinated response.

NEW BUSINESS:

None.

WARRANTS:

Warrants No. 250907 through 251032, were presented. Motion to approve the warrants was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. Individual fund expenses were as follows:

General	\$ 1,081,250.17
Highway	\$ 41,901.40
Water	\$ 82,722.84
Sewer	\$ 825.41
Special Sewer District #6	\$ 0
Special Fire	\$ 8,079.50
Trust & Agency	\$ 1,787.50

VISITORS WHO WISH TO SPEAK:

Ellen Montiel, McChesney Avenue Extension, spoke regarding the proposed solar project at 511 McChesney Avenue Extension. She expressed opposition to the project, citing its size, aesthetic impacts, and inconsistency with community character. She urged the Planning Board to deny necessary waivers, noting that state law grants the local Planning Board sole permitting authority for projects under 25 megawatts. She submitted written comments and offered an analogy comparing the project's scale to over sixteen thousand Volkswagen Beetles covering the hillside.

Supervisor Herrington also commented on the forthcoming National Grid transfer station proposal, which will come before the Planning Board, and reminded residents that the Planning Board will hold a public hearing when the project advances.

Mary Ellen Adams, Cooper Avenue, echoed Ms. Montiel's concerns and urged the Town to update its Comprehensive Plan to address solar development, given the amount of open land in Brunswick. She also spoke about Route 7 traffic issues and the importance of working with State representatives, noting a recent ride-along with Assemblyman Scott Bendett. She expressed appreciation for the installation of speed humps and encouraged collaboration between the Town, State, and residents to improve conditions both on and adjacent to Route 7.

ADJOURNMENT:

There being no further business, Councilman Balistreri made a motion to adjourn the meeting, seconded by Councilman Sullivan. The meeting adjourned at 8:02 P.M.

Respectfully submitted,

Rebecca Del Gaizo, Town Clerk