

TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING

May 14, 2026 7:00 P.M.

TOWN HALL

The following is a summary of the Town Board Meeting as recorded by the Town Clerk.

To view a recording of the full meeting, please see the YouTube link below:

[05-14-26 Town Board Meeting](#)

Board Members Present: Supervisor Herrington, Councilman Cipperly and Councilman Balistreri, Councilman Sullivan, Councilman Christian.

Also Present: Town Attorney, Dave Gruenberg, Town Clerk, Alicia Saunders.

Supervisor Herrington called the meeting to order at: 7:18

The Pledge of Allegiance was recited.

Minutes of Previous Meetings:

Councilman Balistreri made a motion to accept the minutes of the regular Town Board meeting on April 09, 2026. Motion was seconded by Councilman Sullivan. Unanimously approved.

Reports by Elected Officials and Department Heads:

Town Clerk: Alicia Saunders

The Town Clerk's office processed, 153 hunting and fishing licenses, for a total of \$2,460, of which our share was \$78.16, 47 dog licenses for a total of \$300, and 9 EZ passes for a total of \$225, 60 Summer camp applications received to which we collected a total of \$40,425, 4 reservations made for the Community Center which brought a total of \$800 and 5 Pavilion rentals for \$500 collected.

The Town Clerk's office commissioned \$285 for Vital Statistics and \$117.97 in Bingo & Games of Chance proceeds.

The office remitted \$46,169.73 to the Supervisors office, \$45 to the NYS Department of Health, \$57 to the NYS Ag & Markets and \$2,3981.84 to the DEC and \$15 to the State Comptroller's Office.

Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Highway Superintendent: Michael Bayly

Mr. Bayly reported that one man did recycling pulls for two days, three men did shop work for seven days, two men did sign work for one day, two men helped out the water crew for one day, three men did work at the ballfields for one day, four men did ditching for three days, two men picked up bags for nine days, four men did MS4 and lawn work for three days, 4 men did patch work for six days, nine men did dirt roads for seven days, six men did brush pick up for eight days, one man did mowing for eleven days, four men did Route 7 cleanup for two days, three men did Banners for one day and two men did work on Picnic tables for four days.

Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Water & Sewer: Bill Bradley

Mr. Bradley explained why there are two resolutions for February water and sewer collection roll. The reason there is two is because Town Law requires a verified accounting of water and sewer rents owed to the Town Supervisor and by historical practice the Town has done this by resolution. Normally there would be a resolution showing the Water and Sewer rents owed when the water and sewer bills are generated and then an amended collection of water and sewer rents owed by resolution when the collection period is closed. There is normally always adjustment made to the bill as a result of incorrect readings entered, one-time adjustments to high water bills and the addition of penalties. Mr. Bradley went on to explain the initial resolution had not been provided to be included in the March 14, 2026 Town Board Meeting. The adjustments are normally reasonably small in comparison to the total billing. However, during the recent collection period the department missed two incorrect \$60,000 dollar water and sewer bills which then out to our customers. Our Town Attorney, Mr. Gruenberg advised after reviewing the resolution and asking questions of such a large adjustment for transparency purposes to include an explanation of these resolutions in my report to the Town Board. Mr. Bradley assured that again, for transparency all adjustments are documented and accounted for in their billing program and all supporting documentation for the billing period is also stored on a shared common drive accessible by approved personnel.

Mr. Bradley informed the Town Board that the Town's MS4 program was audited by the NYSDEC in March and we received the result in early May. The NYSDEC audit identified some deficiencies in our program and the Town is responsible for correcting those in an expedited fashion. Primarily we need to do a better job of documenting our observation at construction sites, we need to provide additional training to employees and town officials, and we need to do a

better job of housekeeping at our municipal facilities and documenting activities the highway department does to clean streets, catch basins and recycling.

The Water Department employees have spent a tremendous amount of time doing mark outs for the National Grid gas main and service line replacements in the Town. The water leak detection system we purchased in December and have been installing between normal day to day activities is showing results. The system was able to detect a service line leak off the 16" water main and several leaking hydrants. Mr. Bradley is confident this system will help to capture more of the loss water that remain underground and unseen.

Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Building & Zoning Supervisor: Kevin Mainello

Mr. Mainello reported there were 98 building and property inspections, 426 active building permits, 16 permits issued and/or renewed, there were 8 meetings, 2 Planning board meetings and 1 combined with the Zoning board, 1 Zoning board meeting, there were no court cases but we did have 2 fire inspections, there were no follow-up complaint, follow-up complaint inspections and follow up code call out inspections and other meetings and phone calls and letters, no code call outs or fire calls, 2 code complaints, 2 code complaints and code call out inspections or addressed, as well as vacant/abandoned properties (first time inspections) done by the Building Department, there were no vacant abandon properties identified or suspected with the Assessor's Department, 8 Planning board projects or agendas, 3 Zoning board projects or agendas and there were 9 FOIL request searches received as well as other searches.

Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Christian. Unanimously approved. A copy of the written report in on file in the Town Clerk's office.

Town Historian: Tracy Broderick

Ms. Broderick reported the continuation of her research on the men of Brunswick who served in the Revolutionary War. With Memorial Day a few weeks away, she wanted to take a moment to share the stories of a few local men who gave their lives to our country.

Private Brainard Miller was born in Cropseyville in 1896. During World War I, he served in the Army as part of the 75th Company. On October 12, 1918, he was mortally wounded during the Meuse-Argonne Offensive in France and died later that same day. That Offensive was one of the final most significant Allied campaigns of the war. Lasting 47 days, it became the deadliest operation in American military history at the time, with more than 26,000 American soldiers killed. That campaign played a major role in forcing Germany toward surrender and helped bring World War I to an end.

Second Lieutenant William Cole, originally from Eagle Mills, enlisted in the Army and served with the 636th Tank Battalion during World War II. He died in Italy on June 4, 1944. Although the exact circumstances surrounding his death were unable to be determined, records show that his unit was heavily involved in the Italian Campaign. Around the time of his death, Allied forces had broken through the German defensive line known as the Hitler Line and were continuing their advance toward Rome.

Willard Bulson was born in Center Brunswick and enlisted in the Navy on December 10, 1943. He served as a Seaman Second Class aboard the aircraft carrier USS *Franklin*. Before his death, Bulson had already participated in four invasions and two major naval battles in the Pacific Theater. On March 19, 1945, at just 28 years old, he was killed aboard the *Franklin* off the coast of Japan. The *Franklin* was preparing to launch a major strike against Japanese forces when an enemy dive-bomber broke through defenses and dropped two 500-pound bombs onto the flight deck. The explosions ignited 22 fully fueled aircraft that were preparing for takeoff. More than 100 secondary explosions ripped through the carrier, turning the ship into an inferno. Sailors were blown from the flight deck into the sea as fires and explosions spread throughout the vessel. More than 800 crew members lost their lives that day. Despite the devastation, the crew saved the ship. Other than the USS *Arizona* at Pearl Harbor, no U.S. ship suffered a greater loss of life during that war.

Motion to accept the report was made by Councilman Sullivan and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Recycling Coordinator: Thomas Engster

Mr. Engster informed the Board that there was a total of 457 of blue bags purchased collecting a total of \$1,371, 600 blue bags purchased from vendors for a total of \$1,530, 128 purple bags purchased for a total of \$256, 4.88 tons of baled cardboard for a total of \$97.60, 9.38 tons of metal and light iron collecting \$1,636.50, 11 large appliances, 4 tires, 1 propane tank, 3 AC's and 1 dehumidifier to which \$232.50 collected bringing in a total revenue of \$5,123.

Mr. Engster went on to present the general expenses for the month which there were 19.49 tons of refuse landfill to which we paid \$5,1983.70, 10.09 tons of SSR to which we paid \$3,961.79, 100 fluorescents to which we paid \$60, 160 Alkaline batteries to which we paid \$160 and 1 smoke detector to which we paid \$28 bringing the total amount of expenses to \$9,145.40.

Mr. Engster closed with the total amount of recycling and landfill for April was 43.84 tons.

Motion to accept the report was made by Councilman Christian and seconded by Councilman Cipperly. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Brunswick Community Library: Sara Hopkins

Ms. Hopkins gave the report for the month of February. The library had 2,217 visitors, 343 reference questions, 182 Wi-Fi users averaging 19 per day, 417 study space users, 117 visitors helped with tech use and other assistance, and 13 new BRUN Patrons. There was a total of 3,289 services rendered. There were also 3,339 physical items checked out, 2,022 overdrive, 18 comics plus, 966 News Bank. The total items checked out across of the services was 6,345. There were 20 different programs. Ms. Hopkins gave a brief overview of all of the upcoming events for the month of April.

Ms. Hopkins closed with an announcement promoting the UHLS library app where it allows you to store your family's library cards on your phone, view library events on the "What's Up" calendar, view the catalog, renew books and order books. The UHLS app shows the catalog for Physical items and the Libby app shows the catalog for digital items.

Motion to accept the report was made by Councilman Cipperly and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Town of Brunswick Ambulance: Ryan French

Councilman Balistreri gave the monthly report for April. There were a total of 97 EMS calls in which 95 were the Town of Brunswick and 2 Hoosic Valley Rescue Squad. Of the 97 EMS calls, 94 arrived at the scene and 3 of the calls were canceled prior to arrival. The average response time for all 97 calls from mean dispatch to arrival was 9:18. These calls consisted of 71 high priority calls with an average response time from mean dispatch to arrival being 9:02.

Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

RESOLUTIONS:

RESOLUTION NO. 48, 2026

RESOLUTION REQUESTING NATIONAL GRID TO INSTALL A NEW STREET LIGHT AND AUTHORIZING NATIONAL GRID TO ADD THE NEW STREET LIGHT TO THE TOWN'S ACCOUNT

WHEREAS, the Town having received comments and concerns from residents in the vicinity of 5 Denise Drive regarding the need for an additional street light in the area for safety reasons; and

WHEREAS, the Town having confirmed that said concerns are warranted and that the area could benefit from the installation of an additional street light;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Brunswick, in Regular Session duly convened, upon due consideration, as follows:

1. The Town of Brunswick does hereby request that National Grid install a new 100w street light on an existing utility pole (Pole #11-2) located at 5 Denise Drive, in the Town of Brunswick.
2. That the Town of Brunswick does hereby authorize National Grid to add the said new street light to its existing account #36550-80106.
3. That the Town Clerk be and hereby is directed to provide forthwith a certified copy of this Resolution to National Grid.

The foregoing Resolution, offered by COUNCILMAN CIPPERLY and seconded by COUNCILMAN BALISTRERI, was duly put to a roll call vote as follows:

COUNCILMAN CHRISTIAN	VOTING	<u>AYE</u>
COUNCILMAN SULLIVAN	VOTING	<u>AYE</u>
COUNCILMAN CIPPERLY	VOTING	<u>AYE</u>
COUNCILMAN BALISTRERI	VOTING	<u>AYE</u>
SUPERVISOR HERRINGTON	VOTING	<u>AYE</u>

The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 49, 2026

**RESOLUTION TO ACCEPT THE WATER AND SEWER MAINTENANCE ROLL FOR THE PERIOD OF 06/30/2025 THROUGH 12/31/2025
FEBRUARY BILLING 2026, WATER, SEWER and SEWER 6 ROLL**

BE IT RESOLVED, that the Town of Brunswick does hereby accept the water rent and sewer maintenance rolls for the period from 06/30/2025 through 12/31/2025

FEBRUARY BILLING RECEIVABLES 02_27_2026	
Billing	
S6	\$ 183.60
S6c	\$ 34,562.10
Off At Curb	\$ 1,560.60
Late Fee	\$ -
Sewer	\$ 31,638.45
Water	\$ 752,994.75
Adjustments	\$ -
TOTAL:	\$ 820,939.50

The foregoing Resolution, offered by **COUNCILMAN SULLIVAN** and seconded by **COUNCILMAN CHRISTIAN**, was duly put to a roll call vote as follows:

COUNCILMAN CHRISTIAN	VOTING	<u>AYE</u>
COUNCILMAN SULLIVAN	VOTING	<u>AYE</u>
COUNCILMAN CIPPERLY	VOTING	<u>AYE</u>
COUNCILMAN BALISTRERI	VOTING	<u>AYE</u>
SUPERVISOR HERRINGTON	VOTING	<u>AYE</u>

The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 50, 2026

RESOLUTION TO ACCEPT THE WATER AND SEWER MAINTENANCE ROLL AS AMENDED FOR THE PERIOD OF 06/30/2025 THROUGH 12/31/2025 FEBRUARY BILLING 2026, WATER, SEWER and SEWER 6 ROLL

BE IT RESOLVED, that the Town of Brunswick does hereby accept the water rent and sewer maintenance rolls as amended for the period from 06/30/2025 through 12/31/2025

ADJUSTED FEBRUARY BILLING 2026	
Billing	
S6	\$ 183.60
S6c	\$ 34,562.10
Off At Curb	\$ 1,560.60
Late Fee	\$ 14,243.86
Sewer	\$ 31,638.45
Water	\$ 752,994.75
Adjustments	\$ (128,468.41)
TOTAL:	\$ 706,714.95
Collection	
UNAPPLIED	\$ 26.93
OFF AT CURB	\$ 826.20
LATE FEE WATER	\$ 1,908.76
LATE FEE SEWER	\$ 94.07
LATE FEE OAC	\$ 9.18
WATER	\$ 516,596.77
SEWER	\$ 22,103.49
SEWER 6 RESIDENTIAL	\$ 165.24
SEWER 6 COMMERCIAL	\$ 30,943.56
TOTAL	\$ 572,674.20

The foregoing Resolution, offered by **COUNCILMAN CHRISTIAN** and seconded by **COUNCILMAN SULLIVAN**, was duly put to a roll call vote as follows:

COUNCILMAN CHRISTIAN	VOTING	<u>AYE</u>
COUNCILMAN SULLIVAN	VOTING	<u>AYE</u>
COUNCILMAN CIPPERLY	VOTING	<u>AYE</u>
COUNCILMAN BALISTRERI	VOTING	<u>AYE</u>
SUPERVISOR HERRINGTON	VOTING	<u>AYE</u>

The foregoing Resolution was thereupon declared duly adopted.

CORRESPONDENCE:

There was no correspondence read during the meeting for the month of April.

OLD BUSINESS:

Councilman Cipperly addressed the board regarding inquiries he had received about the Beach and reservoir. Mr. Cipperly spoke with Superintendent Bradley of the water department and there was an issue due to the top of the valve on the track. Everything is still on track and will be ready for the Summer Camp.

NEW BUSINESS:

Councilman Sullivan asked if Pat Poletto was working on the concerts. Supervisor Herrington confirmed that they were being worked on and a report would be given at the next meeting.

WARRANTS:

The warrants were offered by Councilman Sullivan and seconded by Councilman Balistreri, and were duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian; Councilman Sullivan, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing warrants were thereupon declared duly adopted.

VISITORS WHO WISHED TO SPEAK:

Tim Gilchrist, Creek Rd, expressed appreciation from the public hearing earlier that there was a mine going through the necessary steps and process.

Mary Ellen Adams, Cooper Ave, informed the board that she appreciated the ambulance service and the great job that they were doing. Suggested that with all the new projects that were going on in the Town of Brunswick that maybe they should find extra help in the building department due to the current work load this department is undergoing. She also informed the board on the Rensselaer Public forum where she learned about a letter from Assemblyman McDonald to the best of her knowledge of a 2024 Reconnecting Neighborhood grant that encompassed the redesign of Hoosick Street and was looking to see if the Town Board was aware of this grant. Ms. Adams referenced her correspondence that was sent at the end of April asking the Board in an email to add the Comprehensive plan to the agenda. She expressed the need for the board to look more at the Comprehensive plan especially concerning Solar projects and other facilities. She provided other examples as to how other Towns reference their plans at meetings. Councilman Sullivan spoke briefly regarding the Comprehensive plan in response to Ms. Adams.

Jim Tzacik, Brunswick Road, addressed the board regarding the current Comprehensive plan, stressing the need for guidance regarding Commercial Solar projects. Mr. Tzacik brought with him information he had researched from NYSERDA along with the NY Solar guide book. These guides being great tools to use in relation to our Comprehensive plan. He also spoke briefly on other Towns and the troubles that they have had in these situations. Mr. Tzacik spoke briefly on moratoriums and referencing the last one being three years ago in the Town and

having no follow up. Lastly, A NY Battery Energy and Storage information sheet was held up with information on local fire department training and fire safety. Mr. Tzacik closed with the Town needing to be open about these ideas and best practices. Suggesting a new or revised Comprehensive plan and taking action on the situations.

ADJOURNMENT:

Councilman Balistreri made a motion to adjourn the meeting, seconded by Councilman Christian. Unanimously approved. The meeting adjourned at 8:14 p.m.

Respectfully,

Alicia Saunders
Town Clerk